



## **CITY OF HONDO, TEXAS**

# **NOTICE OF POTENTIAL LEASE OF WATER RIGHTS AND REQUEST FOR BID**

**PUBLISHED DATE: May 18, 2017**  
**RESPONSE DUE DATE: May 31, 2017**

Interested parties must submit a SEALED BID to Elsa Robles, Interim City Secretary, City of Hondo, City Hall, 1600 Avenue M, Hondo, Texas 78861 by no later than 2:00 p.m. (CST), May 31, 2017.

## **REQUEST FOR BID TO LEASE WATER**

The City of HONDO, TEXAS (CITY) hereby notifies the general public and all interested parties that the City Council is seeking and will consider sealed bids for the Lease of Edwards Aquifer Authority (EAA) Irrigation Water owned by the City of Hondo / South Texas Regional Airport.

### **I. Project Information**

#### **A. Scope**

1) The CITY is soliciting Bids for the lease from the CITY, during the 2017 calendar year of 483.876 acre-feet of base irrigation from and out of EAA permit no. P100-860. Awarded bidder will be responsible for all administrative, management, and/or transfer fees.

#### **B. Information and Instructions to Bidders:**

1) The CITY reserves the right to accept Bids based on the bid lease rates, evaluated from the highest lease rate to the lowest lease rate.

2) All Lease Bids submitted shall be considered valid and irrevocable for a period of not less than sixty (60) days from the date they are opened by the CITY, or if notified by CITY as to acceptance or rejection of a Lease Bid, whichever is first. A sample Lease Agreement may be obtained from the Contact Person identified in section II.a., below.

3) If the Bid is accepted and, as necessary, approved by the City Council, the CITY will prepare the Lease Agreement for execution by the Bidder. Bidder must return an executed Lease Agreement to the CITY no later than ten (10) business days from the date mailed by the CITY. If the executed Lease Agreement is not returned to the CITY within ten (10) business days, the Bidder will be deemed as “non-responsive” and may be eliminated as a Bidder. Non-selected Bidders may resubmit Lease Bids anytime during the open period of this solicitation.

4) Lease payments will be made as described in the Lease Agreement.

5) Bids with annual payments less than \$75 per acre foot will be rejected.

### **II. Questions and Clarifications**

#### **A. Questions**

Respondents may submit questions concerning this Lease Bid, in writing, including via e-mail. The Contact Person for this project is:

Robert Lee

South Texas Regional Airport at Hondo  
700 Vandenberg Road  
Hondo, TX 78861  
Email: [rlee@hondo-tx.org](mailto:rlee@hondo-tx.org)

B. Submittal Clarification

The CITY OF HONDO reserves the right to request clarification to assist in evaluating the Bidder's response, when the Bid response is unclear with respect to pricing, quantity or other factors. The information provided is not intended to change the Bid response in any fashion.

**III. Submitting a Response**

A. Bidder must submit the following documentation as part of their bid. Any Bidder that does not meet the following criteria may be deemed "non-responsive" and may be eliminated:

Bidders should submit Bids specifying both the maximum number and the minimum number of acre-feet of EAA unrestricted irrigation water rights that the Bidder desires to lease from the City; the amount that the Bidder is willing to pay the CITY per acre-foot; and if the CITY accepts the bid, that the Bidder agrees to unconditionally sign the form lease agreement within ten calendar days after receipt of notice from the City that it has accepted the Bid, in whole or in part.

B. Submission of Bids – One (1) original Lease Bid must be submitted either in person, via mail or overnight service (FedEx, etc.), to the following address:

City of Hondo  
Attn: Interim City Secretary, Elsa Robles  
1600 Avenue M  
Hondo, Texas 78861

C. Responses submitted via facsimile or email will not be considered.

D. Lease Bids must be clearly marked on the outside with the solicitation name and number of this solicitation, as well as the targeted Bid Opening Date.

**IV. Reservation of Rights**

The CITY OF HONDO reserves the right to:

1. Issue a subsequent Lease Bid process;
2. Cancel the entire Lease Bid process;

3. Remedy technical errors in the Lease Bid process;
4. Waive informalities and irregularities;
5. Accept multiple Lease Bids at each bid opening;
6. Request additional information or clarification;
7. Reject any or all Lease Bids submitted.

All responses and their contents will become the property of CITY OF HONDO.

**V. Bid Opening Schedule**

All bids must be received by the CITY No Later Than 2:00 PM on May 31, 2017. The bid opening will be held immediately thereafter.