



**Hondo Public Library Advisory Board
Tuesday, February 25, 2020 at 5:30 pm
Hondo Public Library
Library Administration Office**

AGENDA

Notice is hereby given that a meeting of the Hondo Library Advisory Board will be held on February 25, 2020 in the Administration Office of the Hondo Public Library, 2003 Ave K, Hondo, Texas for the purpose of discussion and consideration of the item(s) listed below:

The mission of the Hondo Public Library is to provide and promote open access to reading, intellectual, and informational resources that will enrich and enlighten all segments of the community. The Board shall abide by applicable ordinances of the City of Hondo; act in an advisory capacity of the City Council, City Manager, and Library Director; recommend policies to govern the operation and programs of the library; assist in planning and give guidance for expansion of library facilities; assist in interpreting the policies and function of the Library Department to the public; and encourage in every possible way the development and advancement of the public library.

The Library Board will meet Tuesday February 25, 2020, at 5:30 p.m. in the Administration Office of the Hondo Public Library. The following items will be discussed:

1. Call to order.
2. Quorum check.
3. Public Comments/Citizen's Public Comments: *Persons who desire to address the Library Advisory Board will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the Library Board Liaison prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the Library Advisory Board cannot deliberate or take action on items not listed on the meeting agenda.*
4. Discuss and consider approving the minutes from November 26, 2019 advisory meeting. (Susan Freeman)
5. Discuss Open Records Training Class. (Elsie Purcell)
6. Discuss and review Orientation Binder with New Board Members. (Susan Freeman)
7. Discuss and consider activities for National Library Week – April 19-25, 2020 – Plan Public Meeting Schedule to share Annual Report.
8. Discuss and consider rescheduling March 24 Board Meeting.
9. Library Operations Report (Elsie Purcell, Library Director)
 - a. Quarterly Report
 - b. Upcoming Library Events
 - c. Long-Range Plan Objectives
10. Subjects for Future Agendas

11. Adjourn

I do hereby certify that the above Notice of Meeting for the Library Advisory Board was posted on the bulletin board in City Hall, 1600 Avenue M, Hondo, Texas, at a place convenient and readily accessible to the general public at all times on February 21, 2020, at 1:26 p.m. in accordance with the Texas Open Meetings Act.

ATTEST:



Miguel Cantu, City Secretary



NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Hondo Library Board Meeting is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.