



**CEMETERY ADVISORY BOARD MEETING**  
**October 5, 2020 at 6:00 p.m.**  
**City Hall Council Chamber, 1600 Avenue M, Hondo, Texas**

**AGENDA**

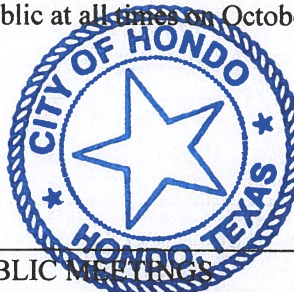
Notice is hereby given that a Regular Cemetery Advisory Board of the governing body of the City of Hondo will be held on Monday, October 5, 2020 at 6:00 p.m. at the Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas, for the purpose of discussing matters incident and related to the cemetery. The following items will be discussed, to-wit:

1. Call to order.
2. Quorum check.
3. Board consideration for excusing any member absence.
4. Citizens'/Public Comments: *Persons who desire to address the City of Hondo Cemetery Advisory Board will be received at this time. Those persons wishing to speak should complete a Public Comment Form and submit it to the City Sexton prior to the meeting. If the speaker wishes to comment on a particular agenda item, then the speaker should indicate such item(s) on the form. Public comment is limited to 3 minutes per speaker. Speakers must conduct themselves in a civil manner. In accordance with the Texas Open Meetings Act, the City of Hondo Cemetery Advisory Board cannot deliberate or take action on items not listed on the meeting agenda.*
5. Discuss and consider the approval of the meeting minutes from July 7, 2020 regular meeting.
6. Discuss and consider changing from two cleanups annually to four cemetery cleanups annually.
7. Discuss and consider putting up an informational sign with the rules and regulations.
8. City Staff Report (Misty Hernandez)
  - a. Report on the cemetery perpetual funds.
  - b. Report on cemetery cleanup (October)
9. Future topics
10. Adjourn

I do hereby certify that the above Notice of Regular Cemetery Advisory Board Meeting of the governing body of the City of Hondo was posted on the bulletin board in City Hall, 1600 Avenue M, Hondo, Texas, at a place convenient and readily accessible to the general public at all times on October 1, 2020 at 12:46 p.m.

ATTEST:

  
Miguel Cantu, TRMC  
City Secretary



**NOTICE OF ASSISTANCE AT PUBLIC MEETINGS**

The City of Hondo Cemetery Advisory Board Meetings is available to all persons regardless of disability. If you require special assistance, contact the City Secretary forty-eight (48) hours prior to the meeting time at 830-426-3378.

**MINUTES**  
**CEMETERY ADVISORY BOARD MEETING**  
**CITY HALL COUNCIL CHAMBER**  
**July 6, 2020 at 6:00 p.m.**

**1. Call to order.**

Chairperson Mary Zerr-Barden called the meeting to order at 6:02 p.m.

**2. Quorum check**

**Board Present:** Chairperson Mary Zerr-Barden, Vice Chairperson Lynda Halbardier, Carol Lindsay  
**Absent:** Jeannie Arias, Linda Hayes

**City Staff Present:** City Sexton Misty Hernandez, City Secretary Miguel Cantu, Grounds Superintendent Len McVay

**3. Citizens'/Public Comments:**

No comments

**4. Discuss and consider the approval of the meeting minutes from January 9, 2020 regular meeting.**

C. Lindsay moved to approve the minutes. Motion was seconded by L. Halbardier. Motion carried 3-0.

**5. Introduction of new Parks Superintendent Len McVay.**

Mr. McVay introduced and gave a little background about himself and his experience.

**6. CITY STAFF REPORT**

Mrs. Misty Hernandez reported the following:

**a. Cemetery Perpetual Funds**

- Balance is \$566,801.75
- Trust fund balance is \$570,703.18
- Earning/Perpetual Care balance is \$147,969.67

**b. Cemetery cleanup**

- Spring cleanup went well. Fall will be October 5-9

**c. Report on the large oak tree in Ingleside Cemetery**

- Has been trimmed and cleaned up. Looks very nice

**d. Green/Natural Burials**

- City Council voted to accept green/natural burials. Ordinance No. 1222-04-20
- Mrs. Zerr-Barden asked if anyone had inquired about it and no one has.

Board inquired about the number of missed meetings concerning one of the board members that. That member called in and stated she would be resigning, as she could not make all the meetings.

**7. Future topics:**

Mrs. Zerr-Barden noticed 2 trees by the Moss Family plots as well as a few more in the back section of the Ingleside Cemetery that need to be removed as they are dead trees. Saw a lawn chair with cushions and one with a canopy in the Oakwood Section of the Cemetery that should not be allowed.

Len would like to discuss cleanup 4 times a year and no glass vases allowed in any area of the cemetery.

**8. Adjourn:**

L. Halbardier moved to adjourn the meeting at 6:19 p.m. Motion was seconded by C. Lindsay.  
Motion carried 3-0.

**PASSED AND APPROVED THIS 5<sup>th</sup> DAY OF OCTOBER, 2020.**

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Mary Zerr-Barden - Chairperson

**MINUTES PREPARED BY:**

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Misty Hernandez, City Sexton