

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
**January 14, 2019 at 6:00 p.m.**

**1. Call to order.**

Mayor Danner called the meeting to order at 6:00 p.m.

**2. Quorum check.**

Mayor James W. Danner, Sr., Mayor Pro Tem Ann-Michelle Long, Councilman John McAnelly, Councilman Eric Torres, Councilman John E. Villa, Councilman Bobby Vela, City Attorney Frank Garza, City Manager Kim Davis, and City Secretary Miguel Cantu

**Staff present:** Police Chief Brian Valenzuela, Economic Development Director Genevieve Flores, Director of Aviation Ryan Elder, Assistant Finance Director Dee Willman, Public Works Director David Vasquez, Assistant Public Works Director Michael Schmidt, Police Lieutenant Rick Garza, Officer Brandon Teer, Computer Technician Eddie Cardenas, Electric Superintendent David Baker, and City Planner II Shavon Caldwell,

**3. Invocation by Reverend Beverly Kelling, St. Paul Lutheran Church.**

**4. Pledge of Allegiance led by Mayor James Danner.**

**5. Citizens' Comments**

Alfonso Trevino, 1204 Avenue K, stated he had concerns regarding the Sanitation Department picking up trash on Wednesday. He expressed that City Manager Kim Davis had informed him that the placement of the garbage can in front of his home was a temporary situation. Mr. Trevino's concern was whether the trash would be picked up in the alley or the front of the house in the future. He informed council he wanted to know if the trash would be picked up on Wednesday in the alley. Mrs. Davis stated she would have someone contact him right away to address the concern. He further stated that there was trash scattered throughout his neighborhood on Avenue K and was unsightly. He would like the City to take an active approach to clean the area.

Chavel Lopez, 1401 14<sup>th</sup> Street, Hondo Empowerment Committee expressed his concern for potholes throughout the city. He stated that 8<sup>th</sup> Street, and Avenue T, 22<sup>nd</sup> Street, and Avenue E all have large potholes (Mr. Lopez provided City Council with handouts). Also of concern was 18<sup>th</sup> Street and, Avenue A next to Olivia's Mexican Restaurant, 18<sup>th</sup> and Avenue A next to Stewart's Automotive, 15<sup>th</sup> Street and Avenue N next to the Community Bank. He added that Spaatz Street, 11<sup>th</sup> Street & Avenue P, 11<sup>th</sup> Street & Avenue O, 16<sup>th</sup> Street & Avenue B, all have large potholes. He said that the city purchased some equipment and the city said that they would provide training to the Street Department Employees by the company to utilize the machinery and equipment. He believes there has not been any training on the new equipment purchased in the amount of up to \$400,000 for the Street Department. He understood the weather had been rainy but someone needed to do something about the potholes; such as, painting the potholes or placing cones next to the potholes so they are visible. He would like the City to take care of the potholes.

Paul Guinn, 1104 20<sup>th</sup> Street, stated that he understood that Agenda Item 8 would be tabled, but would like to make a comment. He informed council he walked 20<sup>th</sup> Street from Avenue E to Avenue X and gathered 61 signatures from business owners, owner occupants, and rental house owners who want the MUD to remain the same zoning.

**6. Discuss and consider approving the minutes from City Council meeting December 10, 2018.**

Councilman Vela moved to approve the minutes for December 10, 2018. Motion seconded by

Councilman McAnelly. **Motion carried 5-0.**

**7. City Manager Report(s)**

**a. January Calendar**

Mrs. Davis highlighted some activities throughout the month of January. She pointed out that the Youth Advisory Commission (YAC) organized an afterschool tutoring at the Rick Taylor Recreation Center to assist community children with all subject areas. YAC has also recruited others to assist with the tutoring program. Mrs. Davis stated that their dedication was a true testament to their community involvement. Mayor Danner expressed that it was really amazing the number of activities the Library and the Recreation Center are providing is for the community. Mrs. Davis informed City Council that the City Employee's Committee was organizing the Chili Cook off and would be reaching out to community members and council members to participate in judging or participating in the event.

**b. Spring Hondo U.**

Mrs. Davis stated that Spring Hondo U event is scheduled for March. Mayor Danner asked if the event would be publicized. Mrs. Davis assured him that the event would advertised and the new website would help with the process of recruitment.

**c. Leadership Training March 4, 2019 and March 5, 2019.**

Mrs. Davis informed that during the Leadership Training, City Council would go through a pre-budget workshop to discuss some upcoming items and issues. She asked City Council to communicate with her if the dates conflicted with their schedules.

**8. Discuss and consider Ordinance 1188-01-19 an ordinance of the City of Hondo repealing Ordinance No. 877-01-77; amending Chapter 4.1, Section 4.1 and Chapter 5, Section 5.3.2 of the Unified Development Code; rezoning various properties locating along 20<sup>th</sup> Street between Avenue E and Avenue X; and providing an effective date of the ordinance.**

Mrs. Davis stated that the Public Hearing was inadvertently left off the agenda. Because the zoning change requires a public hearing, she asked City Council to table the agenda item until the January 28, 2019 Regular Council Meeting.

Councilman McAnelly moved to approve tabling Ordinance 1188-01-19. Motion was seconded by Councilman Vela. Motion carried 5-0.

**9. Discuss and consider authorizing the City Manager to enter into a contract with Arbor Experts, Inc not to exceed \$98,000 to complete vegetation maintenance services on the City's electrical System north of Highway 90 and East of Avenue M.**

Mr. David Baker informed City Council an Request For Proposals were issued in November 2018 and concluded in December 2018 for tree trimming out of the power lines. There was only one response from Arbor Experts and is the same company used the previous year to trim the circuits on the south side of the city. He added that the bid is a good and fair bid adding he was pleased with their services. He recommended the approval for the City Manager to enter into a contract with Arbor Experts. Mayor Danner asked if the southern portion of the city had been completed and Mr. Baker responded that the southern portion of the City had been completed. Mayor Danner asked how long the City would be tree trimming on an annual basis. Mr. Baker stated he was looking to do a five year rotation for each circuit with a total of five circuits. Councilman Villa asked how the bidding was advertised. Mr. Baker deferred the question to Mr. Cantu. Mr. Cantu indicated that the advertisement was placed in the newspaper for two weeks, it was published on the website, and submitted to those who demonstrated an interest. Additionally, added Mrs. Davis, the RFP was posted on the TML (Texas Municipal League) website. Mrs. Baker stated that the minimal number of bids was not unusual since most tree trimming companies are usually a year ahead schedule so some companies are booked already and cannot bid. Mayor Danner called for a motion.

Councilman Vela moved to approve the authorization of the City Manager to enter into a contract with Arbor Experts not to exceed \$98,000. Motion was seconded by Councilman McAnelly. Motion carried 5-0.

**10. PRESENTATION: City of Hondo website.**

Mr. Cantu discussed the similarities of many websites in the surrounding cities to include the City of Natalia, City of Castroville, City of Devine, City of Uvalde, and the City of Lytle. He stated this was to demonstrate how the City of Hondo was looking to become more modern and mobile friendly. He pointed out the different characteristics of the city's new website. First the city was looking to become more mobile friendly since the majority of the population was accessing website through their phones rather than desktops. This would make the website friendly not only city to staff but citizens and the surrounding community. The desktop is mainly for those who were seeking business opportunities and looking to pay online. The new website can also be translated into over 100 languages; also, allowing the website to be ADA Compliant with colors and words. The words of the website could also be increased to allow those with decreased visibility to increase the font on the site. He also directed attention to the use of a drone for events throughout the city. The drone video gives the website a different perspective of the city and provides for a modern feel. Along with the ADA compliance, the staff made the paragraphs short so that there is not much to read when looking at the site on your mobile phone. Also, the pages are designed for quick viewing and simple to access various button on the site. On the new website you will be able to click on a phone number and your phone will dial to the number; likewise, the email listed on the website will allow you to email directly to that email. The websites calendar will be updated for the entire year through December. The website also has access to all agendas, minutes, and online assistance. One good example for recruiting and use of the online application is Hondo U. The online application allows city departments to receive emails pertaining to their applications. There is a calendar at the bottom of the new website that will hold all of the city events. Mayor Danner asked about key board and commission meetings in the City. Mr. Cardenas addressed this by informing council about the websites alert. When you open the website the alert will be the first item seen. At the time the alert was off to allow staff to continue to edit the pages. Councilman Villa asked how the public would know about the new site. Mrs. Genevieve Flores stated that the website would be marketed as the city gets closer to launching through social media. Mrs. Davis added that the city is working on a Social Media Policy because there are several media sites the departments have. Facebook, LinkedIn, Twitter and Instagram will also be utilized because many people are using these various social media platforms to get information. Mrs. Flores added the city would have information on analytics and be capable to send things out. Mayor Danner asked who would administer the website. Mr. Cantu stated that he would be managing the website. Mrs. Davis addressed the question and advised council it was noticeable when there are several types of writings; and the city was looking at a more homogenous style of writing. Mayor Danner asked about outside links. The public would be directed to the Community page to see area organizations' website.

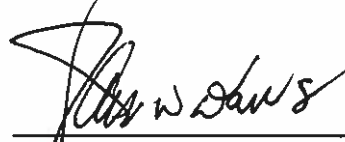
**11. Discuss and consider approving Resolution 325-19, a resolution of the City Council of the City of Hondo, Texas, Ordering the May 4, 2019 General Election for Mayor and Place 5 and authorizing the City Secretary to execute an election contract agreement with the Medina County Elections Office. (Mayor Danner/Miguel Cantu)**

*Comentar y considerar la Resolución No. 325-19, resolución de/ Consejo Municipal de la Ciudad de Hondo, Texas, en la cua/ se ordena la realización de una Elección General el día 4 de Mayo, 2019 para Alcalde y Sittlo 5 y autorizar a la Secretaria de la Ciudad a que firme el contrato para e/ecciones con la Oficina de Elecciones de/ Condado de Medina.*

Mayor Danner asked if the cost of the Election Contract would be split between the City and the Hondo ISD. It was stated that the costs will be split only if each entity has an election. If one entity does not have an election the total cost would be paid in full by the other entity. Mr. Cantu added he had spoken to the County and Hondo ISD and they agreed with the contract. Councilman Vela moved to approve Resolution 325-19. Motion seconded by Mayor Pro Tem Long. Motion carried 5-0.

12. **Executive Session:** The City Council of the City of Hondo convened into Executive Session at 6:44 p.m. and reconvened in Open Session at 7:25 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, *Section 551.071 (Consultations with Attorney)* on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session); Pending or contemplated litigation; *Section 551.072 (Deliberations about Real Property)*; *Section 551.087 (Deliberations Regarding Economic Development Negotiations)*
- a. Discussion regarding potential lease, purchase or value of real property.
  - b. Discussion regarding potential lease/sale of property located at the
  - c. Consultation with attorney regarding the request for dis-annexation of property as requested by Mr. Robert Mumme
  - d. Discussion of an offer or other incentive to a business prospect to locate, stay, or expand in Hondo and consider any commercial and financial information from the business prospect.
13. **Discuss and consider appropriate action resulting from Executive Session.**  
Motion by Mayor Pro Tem long to authorize the City Manager to negotiate and execute a contract in accordance with EDC Directors decision—(*EDC Motion: Motion by Director Dr. Truelock to approve a contribution of 65% of the cost of the expansion of Menefee Street to Bingham Construction, Inc., on behalf of JW Hondo I, Ltd. Not to exceed \$246,000*). Motion seconded by Councilman Vela. **Motion carried 5-0.**
14. **Adjourn.**  
Councilman Villa moved to adjourn the meeting at 7:25 p.m.. Motion was seconded by Councilman Vela. **Motion carried 5-0.**

**PASSED AND APPROVED THIS 28<sup>TH</sup> DAY OF JANUARY, 2019.**



**JAMES W. DANNER, SR., MAYOR**

**ATTEST:**



**Miguel Cantu, City Secretary**

