

MINUTES
REGULAR CITY COUNCIL MEETING
October 12, 2020 at 6:00 p.m.

Notice was given that a Regular City Council Meeting of the governing body of the City of Hondo was held on October 12, 2020 at 6:00 p.m. in the City Council Chambers, City Hall at 1600 Avenue M, Hondo, Texas.

LIMITED PUBLIC ACCESS: Due to the COVID-19 pandemic in-person visitor access to the City Council Chamber was limited to 15 guests or visitors (approximately 50% of the typical visitor seating capacity), plus city council and staff. The public accessed the meeting remotely through telephone or video conference. The audio of the meeting was available by calling toll free: 1-877-309-2073 Access Code: 723-517-869. Access of the meeting was available through video conference from computer, tablet or smart phone at: <https://www.gotomeet.me/cityofhondotx> Meeting ID No. 723-517-869.

1. Call to order.

Mayor Danner called the meeting to order at 6:00 p.m.

2. Quorum check.

Mayor James W. Danner, Sr., Mayor ProTem John McAnelly, Councilman Eric Torres, Councilman John E. Villa, Councilwoman Ann-Michelle Long, Councilman Bobby Vela, City Attorney Jessie Lopez, Interim City Manager Chief Brian Valenzuela, City Secretary Miguel Cantu

Staff: Economic Development Director Genevieve Flores, Director of Aviation Ryan Elder, Economic Development Corporation Administrative Assistant Val Lopez, IT Network Administrator Josh Rodriguez, City Planner II Lora Robbins, Assistant Public Works Director William "Buddy" Stewart, Police Officer Brandon Teer, Golf Supervisor Jerry Busby, IT Network Administrator Eddie Cardenas

3. Invocation led by Pastor Louis Balderach, Retired.

4. Pledge of Allegiance led by Mayor Danner.

5. Citizens'/Public Comments:

No comments made.

6. Discuss and consider approving the minutes from September 14, 2020 Regular meeting, September 21, 2020 Special City Council meeting, and September 28, 2020 Regular meeting. Mayor ProTem McAnelly moved to approve the minutes for September 14, 2020 Regular meeting, September 21, 2020 Special City Council meeting, and September 28, 2020 Regular meeting. Motion seconded by Councilman Vela. Motion carried 5-0.

7. Interim City Manager Report(s)

a. National Night Out

Chief Valenzuela reported that on October 6, 2020, the Hondo Police Department held its annual National Night out. There were 1,200 hotdogs, chips, and other goodie bags provided to participants. Chief Valenzuela thanked all of the sponsors for their contributions to the event.

b. Hometown

The annual Trunk or Treat is scheduled to take place at the Rick Taylor Recreation Center

starting at 6:00 p.m. The City has prepared a safety plan and a safety route for the event on October 31st.

c. Update on COVID-19 programs: Utility payments

Chief Valenzuela stated that in August City Council agreed that normal billing would begin in October; however, he wanted to provide an update regarding the program. Chief reported that as of October 6, 2020 188 accounts had past due balances. October's bill balance was \$191,744.12. Out of the 188 accounts, 57 customers signed payment agreements and the balance for those 57 accounts is \$74,906.32. Chief Valenzuela added that 6 applications for COVID-19 grant funds were received and staff continues to refer staff to other assistances in the community. Councilman Villa stated that customers needed to start working with the City so that the City can continue to work with them. He also requested that City Staff contact the customers who have outstanding balances and encourage them to apply for the grant. City Council agreed to allow customers to make payment arrangements throughout the month of October.

8. Public Works Report(s)

a. Water

i. Stage 1 Water Restrictions Update

Mr. Stewart reported that the city was out of water restrictions; however, he predicts that the city will go back to Stage One by the end of October.

ii. Alley Water Line Project

Mr. Stewart reported that the project was 90% complete and should be complete in a week. Councilman Villa stated that the last report for the project it was to be just one week for completion and now it's one week again. Mr. Stewart stated that the project would be completed by mid-October.

b. Public Services Campus

i. Decks

Mr. Stewart stated that one deck was complete.

ii. Fence

Mr. Stewart stated that the fencing was complete but they would be working with IT Services to work on providing access codes to staff.

iii. Signs

Mr. Stewart reported that the letters did arrive; however they were too thin. The company who provided the letters will replace the letters at no cost.

iv. Water & Electric Personnel Relocation

Mr. Stewart reported that the Water and Electric personnel were currently still in the previous Code Enforcement location; however, they would be relocating to the Public Works Campus. Councilman Torres asked if the Street Division would be moving. Mr. Stewart stated it was the plan to have some of Street Division personnel relocating to the campus, but probably no all..

c. Streets

i. Speed Humps (School locations)

Mr. Stewart is considering placing speed humps in and around the school area. Councilman Vela asked if staff could provide the plans for the location of the speed humps. Chief Valenzuela stated that he would work with Mr. Stewart to provide a plan. Councilman Torres suggested placing a speed hump near the old cemetery and adding a sign on both sides of the street on Avenue R at Torres Park. Mr. Stewart stated that he will proceed with placing speed humps on 18th Street, Avenue D, and around the schools.

ii. Current In-House Projects

Mr. Stewart stated that Avenue P and Avenue R Streets are out for bids for contractors to chip seal the streets. Also, the Street Division is currently working on

other chip sealing and drainage areas. There were five drainage areas identified that need to be repaired and the project is out for bids.

iii. Potholes and Work Orders

Mr. Stewart reported that they had received 16 work orders for street repairs; however, the Street Division has worked on 78 potholes in the last two weeks. He noted that the majority of potholes were located on Boerne Street and Avenue U.

iv. 14th Street & Avenue I (Tom Turk)

Mr. Turk presented several options to City Council for pavement construction of 14th Street and Avenue I. He presented the three options for 14th Street and stated that Avenue I required full reconstruction because of the weak base. The options are as listed:

Option	Type of Construction	14 th Street Estimate	Avenue I Estimate
Option #1 (14 th Street)	Mill and Overlay	\$505,000	N/A
Option #2 (14 th Street)	Reclamation	\$680,000	N/A
Option #3 (Alt 1)	Reconstruction	\$775,000	\$400,000
Option #3 (Alt 3)	Reconstruction	Unavailable	Unavailable
Option #3 (Alt 2)	Reconstruction	Unavailable	Unavailable

Mr. Turk added that Avenue I reconstruction could take place during the winter months since it was a total reconstruction of the street. Councilman Villa asked Mr. Stewart if he believed that 14th Street and Avenue I were the worst streets in the city that needed to be repaired. Mr. Stewart stated that there are other streets that need attention but the worst street was Boerne Street. Councilmembers discussed the various options. City Attorney Lopez advised City Council that they did not have to choose an option, because they could request pricing for all of the options presented. Councilman Torres agreed that this would be a good idea. Attorney Lopez stated that City Council at its next meeting request the engineer to proceed with designing and bidding the street projects selected for repair by the City Council.

9. Discuss and consider the Thirteenth Mayoral/Council Declaration of Local State of Disaster Due to Public Health Emergency.

Mayor Danner stated that the declaration presented was to address Governor Abbot’s new orders and to extend the expiration date until 11:59 p.m. November 9, 2020. Additionally, the declaration addressed the bars or similar establishments that hold a permit from the Texas Alcoholic Beverage Commission (TABC).

Councilman Vela moved to approve the Thirteenth Mayoral Declaration of Local State of Disaster due to Public Health Emergency. Motion seconded by Councilman Villa. Motion carried 5-0.

10. Discuss and consider authorizing the Interim City Manager to enter into an agreement with Cecil Atkission for the purchase of two (2) Ford Explorers (Police Package) in the amount of \$67,488.00 and for the equipment installation cost of \$48,127.90. (Brian Valenzuela)

Sgt. Teer requested the approval from City Council for the purchase of two 2020 Ford Explorers including equipment and installation costs. The City of Hondo Police Department has applied for funds from U.S Department of Agriculture Communities Facilities Grant Funding. The City of Hondo has participated and received funds from these grant application for the previous six (6) years. The Hondo Police Department anticipates receiving funds from this grant; however, grant approvals are usually made in May or June. The funds are then released approximately thirty (30) days afterwards. Sgt. Teer also reported that the financial impact to the City of Hondo will be \$57,807.95 because the grant is a 50/50 match. Mayor Pro Tem McAnelly asked if the City would be reimbursed for the vehicles. Sgt. Teer stated that the reimbursement should occur in May or

June 2021. Councilman Villa asked if the City needed to provide \$115,615.90 up front and wait to find out if the City receives the grant. Sgt. Teer responded that that was correct. Attorney Lopez stated that he did not notice that there were other bids in the City Council Packet. Chief Valenzuela stated that Cecil Atkission is on the Buy Board.

Mayor ProTem McAnelly moved to authorize the Interim City Manager to enter into an agreement with Cecil Atkission for the purchase of two Ford Explorers in the amount of \$67,488.00 and for the equipment installation cost of \$48,127.90, in anticipation of a grant approval and issuance by the US Department of Agriculture Communities Facilities Grant Funding of an approximate 50% matching funds. Motion seconded by Councilman Vela. Motion carried 5-0.

- 11. Discuss and consider Resolution No. 351-20, a resolution of the City of Hondo, Texas (“City”) authorizing the Mayor to execute Lease No. 008-0707447-101 dated June 12, 2020 for twenty-five 2021 electric golf carts with all accessories; providing a repealer; providing for severability and declaring an effective date. (Jerry Busby)**

Mr. Busby stated that the Hondo Golf Course has recently made a request to lease a fleet of 25 golf carts with a 4-year lease agreement with an annual payment of \$24,570.00. This new fleet will replace the existing fleet, which is at the end of its lease agreement. He added that there were no budget adjustments necessary since the \$24,570.00 was approved during the 2020-2021 budget process as a capital improvement project for this year. The golf course will be responsible for all financial expenditures associated with the purchase. Mr. Busby recommended City Council authorize the Interim City Manager to negotiate the request to lease a fleet of 25 golf carts and authorize the Interim City Manager to enter into an agreement with TCF National Bank and Textron Fleet Management.

Councilwoman Long moved to authorize the Interim City Manager to execute Lease No. 008-0707447-101. Motion seconded by Councilman Vela. Motion carried 5-0.

- 12. Discuss and consider Resolution No. 352-20, a resolution of the City of Hondo authorizing sale of a 4.29-acre tract of land located one block east of intersection of Harper Avenue and Avenue Y in the City of Hondo, Medina County, Texas; retaining utility easement; accepting appraisal as fair market value for property; declaring a public purpose; incorporating recitals; providing a repealer; providing for severability and declaring an effective date.**

Mayor Danner stated that the appraisal for the total acreage was \$26,000 and the sale of the property the City was selling to Medina County would be \$24,419.15. Medina County passed a resolution to purchase the property and the City Council now is presented with a resolution to sell the property.

Councilwoman Long moved to approve Resolution No 352-20. Motion seconded by Councilman Vela. Motion carried 5-0.

- 13. Executive Session:** The City Council of the City of Hondo convened in Executive Session at 7:27 p.m. and reconvened in Open Session at 8:22 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code,

Section 551.071 (Consultations with Attorney) on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly requires discussion in closed session); Pending or contemplated litigation;

Section 551.072 (Deliberations about Real Property); *Section 551.074* (Personnel Matters);

Section 551.087 (Deliberations Regarding Economic Development Negotiations)

- a. Discussion regarding potential lease, purchase or value of real property including South Texas Regional Airport
- b. Discussion regarding potential development incentives and negotiations with a prospect for development at the South Texas Regional Airport.
- c. Discussion about operation and administrative issues.
- d. Discussion about ongoing procedures in search for new City Manager.

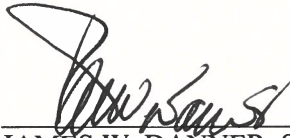
14. **Discuss and consider appropriate action resulting from Executive Session.**

No discussion.

15. **Adjourn.**

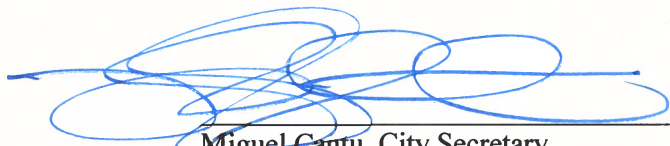
Councilman Vela moved to adjourn the meeting at 8:22 p.m. Motion seconded by Councilwoman Long. Motion carried 5-0.

PASSED AND APPROVED THIS 26th DAY OF OCTOBER 2020.



JAMES W. DANNER, SR., MAYOR

ATTEST:



Miguel Cantu, City Secretary



